



## **JOB DESCRIPTION – SENIOR ASSOCIATE, ADVISORY SERVICES**

Reports to: Principal and/or Partner

### **About Invictus Accounting Group LLP**

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We are not your typical CPA firm. Located in the heart of downtown Vancouver, Invictus Accounting Group provides consulting, accounting and tax advisory for publicly listed and privately held companies. We are creative problem solvers, strategic thinkers, and love what we do. Our team members gain experience in industry-like roles while benefitting from the variety and professional atmosphere of public practice.

Striving for balance, Invictus has a work environment where flexibility and family are as important as professionalism and premier service. Diverse and challenging work, and a fun, team-oriented atmosphere are a few of the many reasons we have very low employee turnover.

### **Job Overview**

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As part of Invictus' advisory team, this is an exciting opportunity to lead project-based and recurring advisory projects for a diverse client base. The Senior Associate, Advisory Services (the "Senior Associate") is part of an advisory team that helps create value through delivering responsive, practical, high quality financial reporting, internal control compliance and advisory services to our clients. This role will be supporting clients and/or their subsidiaries in Spanish-speaking countries. The Senior Associate will be responsible to plan, execute, mentor staff and deliver on projects including quarterly public company financial reporting, assisting private companies listing on Canadian and US stock exchanges, financial planning and analysis, internal controls over financial reporting compliance and other diverse advisory projects.

### **Key Accountabilities and Responsibilities**

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**Management Responsibility:** As a member of the advisory team, contributes to advisory projects, including the development of project plans, execution of projects, and participating in communications with client CEOs, CFOs, controllers, and auditors. Exercises strong project management skills to ensure all projects are completed on target.

**Service Orientation:** Establishes professional relationships with client personnel, building trust in our advisory capacity with them. Maintains a strong service orientation, ensuring open and effective communication with clients. As part of client engagements, provides value-added, practical and pragmatic recommendations and improvement strategies.

**Quality Assurance:** Ensures maintenance of high standards and quality of advisory projects through the preparation and review of deliverables (working papers through to financial statements, MD&As, budgets, etc.).

**Team Development:** Contributes to the establishment of a clear definition of responsibility for each member of the team and the ongoing mentorship and support of staff. The Senior Associate will contribute to the team-based office culture, promoting open and transparent communication with all team members.

## **Education and Professional Skillset Requirements**

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**Experience:** Minimum five years progressively responsible experience in consulting or auditing, in public practice (Big 4 required) or with a publicly traded company reporting under IFRS. Additional experience would be considered an asset.

**Education:** A professional accounting designation.

**Technical Expertise:** Mastery in drafting financial statements which comply with IFRS (including drafting technical accounting position papers), and a thorough understanding of public company reporting deadlines and compliance requirements. Knowledge of risk-based auditing techniques and risk assessment, and an understanding of Sarbanes-Oxley 404 and National Instrument 52-109 is considered an asset.

**Project Management:** Outstanding project management and people management experience including ability to supervise team members.

**Style:** Collaborative, team-oriented, high-energy, self-motivated, smart, performance driven, multi-tasker, confident. A strong commitment to professional and client service excellence. Contributes to a fun, social and successful work environment.

**Language:** Ability to communicate clearly and effectively, both orally and in writing, in English and Spanish.

## **Compensation**

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Invictus offers industry-competitive salaries, annual bonus opportunities, paid vacation and sick time, a health savings account, and professional development opportunities. Invictus is dedicated to helping all employees achieve work-life balance, valuing family and flexibility equally with professionalism and premier service.

## **To Apply**

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To apply, please submit your resume to: [careers@invictusaccounting.com](mailto:careers@invictusaccounting.com)